

# Place Scrutiny Committee Agenda



**9.30 am, Thursday, 28 June 2018**  
**Committee Room 3, Town Hall, Darlington,**  
**DL1 5QT**

**Members of the Public are welcome to attend and  
make representations at this Meeting.**

1. Introductions/Attendance at Meeting
2. Declarations of Interest
3. To consider times of meetings of this Committee for the Municipal Year 2018/19, on the dates as agreed in the calendar of meetings by Cabinet at Minute C111/Feb/18
4. Fly Tipping and Waste in the Borough's Back Lanes (Pages 1 - 8)  
  
Report of Director of Economic Growth and Neighbourhood Services
5. Performance Indicators Quarter 4 and Proposed Indicators for 2018-19 (Pages 9 - 16)  
  
Report of Performance Manager
6. To approve the Minutes of the meetings of this Scrutiny Committee held on 5 April and 31 May 2018
  - a. 5 April 2018 (Pages 17 - 22)
  - b. 31 May 2018 (Pages 23 - 26)
7. Matters Arising

8. Work Programme for the Municipal Year 2018/19 (Pages 27 - 38)  
Report of Assistant Director of Law and Governance
9. SUPPLEMENTARY ITEM(S) (if any) which in the opinion of the Chair of this Committee are of an urgent nature and can be discussed at this meeting
10. Questions



**Luke Swinhoe**  
**Assistant Director Law and Governance**

**Wednesday, 20 June 2018**

**Town Hall**  
**Darlington.**

**Membership**

Councillors Carson, Lyonette, Cossins, Donoghue, L Hughes, Kelly, Marshall, M Nicholson, Tostevin and M Wright

If you need this information in a different language or format or you have any other queries on this agenda please contact Karen Graves, Democratic Officer, Resources Group, during normal office hours 8.30 a.m. to 4.45 p.m. Mondays to Thursdays and 8.30 a.m. to 4.15 p.m. Fridays email: [Karen.Graves@darlington.gov.uk](mailto:Karen.Graves@darlington.gov.uk) or telephone 01325 405801

**PLACE SCRUTINY COMMITTEE**  
**28 JUNE 2018**

ITEM NO. ....**4**.....

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## **FLY TIPPING/WASTE IN BACK LANES**

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### **SUMMARY REPORT**

#### **Purpose of the Report**

1. To update Scrutiny Committee on the level of fly tipping across the Borough, actions taken, comparisons with the Tees Valley authorities and future plans.

#### **Summary**

2. The number of fly tips for the last three years is considered within this report, detailing the type of land the fly tip is deposited on, the type of waste and the size of the fly tip. Also more detail is provided specifically for fly tipping in back lanes and an update on the enforcement action taken.
3. Comparisons against the other four Tees Valley authorities are also discussed as well as future changes within Street Scene and opportunities from the introduction of the new Community Safety Unit.

#### **Recommendation**

4. It is recommended that :-
  - (a) Members note the content of the report and the future opportunities through the additional resources in Street Scene and Community Safety;
  - (b) Members continue to support a zero tolerance approach to fly tipping in the Borough.

**Ian Williams**  
**Director of Economic Growth & Neighbourhood Services**

#### **Background Papers**

No background papers were used in the preparation of this report

Ian Thompson : Extension 6628  
CD



S17 Crime and Disorder	Fly tipping is a crime and where evidence exists, the Council will prosecute the perpetrators.
Health and Well Being	Fly tipping and untidy back lanes can have an impact on the Health and Well Being of residents.
Carbon Impact	No impact on Carbon as a result of this report.
Diversity	No individual is impacted any differently as a result of this report.
Wards Affected	Fly tipping occurs in all Wards across the Borough.
Groups Affected	No individual Group is affected differently as a result of this report.
Budget and Policy Framework	The report does not impact on the Budget or Policy Framework.
Key Decision	This is not a key decision.
Urgent Decision	This is not an urgent decision.
One Darlington: Perfectly Placed	The perception and appearance of Darlington is impacted on by fly tipping, affecting the Perfectly Placed agenda.
Efficiency	There is no impact on the Efficiency agenda as a result of this report.
Impact on Looked After Children and Care Leavers	There is no impact on Looked After Children or Care Leavers as a result of this report.

## MAIN REPORT

### Information and Analysis

5. Fly tipping is not just a Darlington Borough Council problem but a national one and all Councils have to report fly tipping data through a national database FlyCapture. The data contained in this report is drawn from that national database. The information in the report is only as accurate as the descriptions given about the fly tip, therefore whilst giving a good indication, the information must not be taken as being 100% accurate.
6. In recent years, resources have been significantly reduced within Street Scene from both staff on the ground collecting and cleaning up after a fly tip, and enforcement staff who investigate and prosecute where evidence exists.
7. Most recently as part of the 2016/17 MTFP, Members agreed to reductions in street cleaning resources of 40%. These reductions meant that all back lanes across the Borough would be cleansed fortnightly as opposed to weekly and response to fly tipping removal reduced. In addition the enforcement team was reduced to the equivalent of 1.5 full time employees.

## Performance

8. For the last three years the number of fly tips recorded through the national database for Darlington are as follows:
- (a) 2015/16 – 2,974
  - (b) 2016/17 – 2,897
  - (c) 2017/18 – 3,052
9. A breakdown of the type of land that the waste was deposited on is detailed in **Table 1** below.

**Table 1:**

Type of Land	15/16	16/17	17/18
Agricultural	18	4	8
Back Alleyway	1709	1724	1629
Car Park	20	23	22
Commercial Industrial	4	1	
Council Land	369	370	588
Footpath Bridleway	199	216	212
Gully	2		2
Highway	440	250	232
Other	192	278	334
Pedestrian Refuge	2	0	
Private Residential	3	8	6
Railway	1	2	2
Watercourse Bank	15	21	17
<b>Total</b>	<b>2974</b>	<b>2897</b>	<b>3052</b>

10. By far the majority of fly tips in all years, over half were deposited in back alleys/lanes across the Borough. Other areas of concern are Council land in general as well as the highway and footpaths/bridleways.
11. The type of waste deposited is detailed in **Table 2** below.

**Table 2:**

Type of Waste	15/16	16/17	17/18
Animal Carcasses	0	1	0
Asbestos	38	39	31
Black Bags Commercial	22	25	14
Black Bags Household	399	484	412
Chemical Drums	0	1	3
Clinical	0	1	0

<b>Type of Waste</b>	<b>15/16</b>	<b>16/17</b>	<b>17/18</b>
Construction etc	185	91	109
Green	93	103	124
Other Commercial	112	100	111
Other Electrical	56	51	55
Other Household	1802	1769	1857
Other Unidentified	177	137	219
Tyres	26	34	52
Vehicle Parts	15	6	10
White Goods	49	55	55
<b>Total</b>	<b>2974</b>	<b>2897</b>	<b>3052</b>

12. The majority of waste is from households, either Black Bags Household or Other Household waste, which would include things such as household items or furniture, e.g. mattresses, three piece suites, etc.
13. The size of the fly tip is recorded as a single item through to a tipper truck load. The detail is in **Table 3** below.

**Table 3:**

<b>Fly Tip Size</b>	<b>15/16</b>	<b>16/17</b>	<b>17/18</b>
Car Boot Load	221	104	93
Significant Multiple Loads	33	19	22
Single Black Bag	17	11	12
Single Item	395	227	157
Small Van Load	1052	1199	1125
Tipper Truck Load	173	75	98
Transit Van Load	1083	1262	1545

14. The majority of fly tips are small, either from a small van, transit van or car boot. Within the system there is a classification for a large or small fly tip. A large fly tip is generally a significant amount of waste, which would be dumped from a large truck. In the three years, the number of large fly tips that have been deposited across the Borough are:
- (a) 2015/16 – 96
  - (b) 2016/17 – 93
  - (c) 2017/18 – 210
15. There has been a significant increase in the number of large fly tips in the last year. The majority have been dumped in back lanes, Council land or the highway. These large fly tips are mainly household waste including items of furniture, which generally will be from a house clear out where the home owner has used the service of a private company who then deposit the waste illegally across the Borough.

## Back Lanes

16. It is evident from the fly tipping data that back lanes continue to be a problem within the Borough with over 50% of fly tips being reported in back lanes. The breakdown of the size of fly tips within back lanes is detailed in the **Table 4** below.]

**Table 4:**

<b>Size Back Lanes</b>	<b>15/16</b>	<b>16/17</b>	<b>17/18</b>
Large	38	59	90
Small	1671	1665	1539
<b>Total</b>	<b>1709</b>	<b>1724</b>	<b>1629</b>

17. The majority are small fly tips which will be general household waste in black bags that has been deposited by the residents. There is however a trend over the three years of an increase in large fly tips, as described earlier from a large tipper truck, rising from 38 in 2015/16 to 90 in 2017/18 in back lanes.

## Enforcement Action

18. Over the last three years the resources for enforcement has been reduced and during 2015/16 and 2016/17 there were significant periods where the team was reduced to one/two individuals. Below at **Table 5** is the detailed action taken against perpetrators.

**Table 5:**

<b>Action</b>	<b>15/16</b>	<b>16/17</b>	<b>17/18</b>
Investigation	699	426	338
Warning letter	1	37	0
Fixed penalty notice	27	5	22
Duty of care inspection	12	10	17
Vehicles seized	-	18	13
Prosecution	45	40	105

19. The number of actions that have taken place over recent years has reduced, which is a result of reductions in resources. However, the focus for the 1.5 FTE staff in the past year has been on abandoned vehicles, fly tips and waste out in back lanes. As can be seen, there was a significant increase in the number of prosecutions for fly tips up by over 150%. This is a result of focussing on fly tips and back lanes as the majority of those prosecutions are related to waste placed out in back lanes, either single bags or where evidence exists, larger fly tips.



## Benchmarking

20. Below at **Table 6** is the total number of fly tips within each of the Tees Valley Boroughs for 2017/18.

**Table 6:**

<b>Tees Valley Borough</b>	<b>Number of Fly Tipping Incident</b>
Darlington	3052
Hartlepool	2291
Middlesbrough	2265
Redcar	5623
Stockton	1657

Redcar have the highest number of fly tips with Darlington having the second largest number and Stockton the least.

21. Below at **Table 7** is the number of fly tips for the five Boroughs in back lanes.

**Table 7:**

<b>Tees Valley Borough</b>	<b>Number of Fly Tips in Back Lanes</b>
Darlington	1629
Hartlepool	1040
Middlesbrough	367
Redcar	2711
Stockton	522

There is a similar pattern within Darlington, Hartlepool and Redcar where approximately half of the overall fly tips recorded are in back lanes. For Middlesbrough and Stockton this pattern is slightly different, however the number of fly tips reported on Council land for those two authorities is higher than the other three.

22. The number of prosecutions and Fixed Penalty Notices issued for fly tipping by each authority is detailed in **Table 8** below.

**Table 8:**

<b>Tees Valley Borough</b>	<b>Number of Prosecutions carried out for Fly Tipping</b>	<b>Number of Fixed Penalty Notices</b>
Darlington	101	22
Hartlepool	20	130
Middlesbrough	6	17
Redcar	4	50
Stockton	0	0

Darlington have prosecuted significantly more than the other four authorities, however Hartlepool and Redcar have issued more Fixed Penalty Notices than

Darlington.

## Future Changes

23. As Members will be aware, within the MTFP for 2018/19 additional resources have been allocated to Street Scene with £300,000 being built into the base budget. This funding is split between street cleaning and grounds maintenance; from a street cleaning perspective, additional resources will go into mechanical sweeping, back lane cleansing, litter picking, litter bin emptying and responsive work as well as additional street cleaning staff. As a result of these increased resources, back lanes particularly in the problem areas will be cleansed a minimum of once a week. Whilst this does not address the actual fly tipping/littering problem, it does ensure the areas are cleaned at least weekly.
24. In addition to the increased resources within Street Scene, the Council agreed to set up a new Community Safety Unit by bringing together a range of services and committing an additional £100,000 a year in the base budget. The new Community Safety Unit will include a new function of Civic Enforcement. This new role will cover nuisance parking; civil parking enforcement; environmental crime, particularly focussed on fly tipping, waste out in back lanes, abandoned vehicles and addressing incidents of anti-social behaviour. Officers will be available from 8am through until 9/10pm on an evening. Whilst there will be different priorities at different times of the day, this does give the Council a significant increase in resources to be able to carry out significantly more enforcement with regards to environmental crime. At any one time during the shift there will be up to four officers available, who will be intelligence-led, prioritising their areas of work and geographical location.
25. Alongside the new Community Safety Unit, the Council have also agreed to engage the services of a private sector partner to enforce litter and dog fouling. Subject to a successful tendering exercise, it is anticipated that the selected contractor will commence service in late September 2018.

## Conclusion

26. The number of fly tips across the Borough has remained fairly constant over the last three years with a small increase since 2015/16 of just over 2%. However, more worrying is a significant increase in larger fly tips, which are usually a large truck load and generally tend to be waste collected from households by private waste collection companies, which is then deposited illegally across the Borough.
27. The Council has committed additional resources to both Street Scene and Community Safety and whilst fly tipping problems continue, there are now additional resources to clean up, and subject to available evidence, take forward further prosecutions to the Courts. Alongside this, we will continue to name and shame individuals who are prosecuted through the courts and continue with the message that the Council has a zero tolerance approach to fly tipping and anyone caught will be prosecuted.

## PLACE SCRUTINY COMMITTEE 28 JUNE 2018

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### PERFORMANCE INDICATORS Q4 2017/18 AND PROPOSED PLACE SCRUTINY COMMITTEE INDICATORS FOR 2018/19

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#### Purpose of the Report

1. To provide Members with outturn performance data against key performance indicators for 2017/18.
2. To provide Members with a proposed basket of performance indicators for 2018/19 and to seek feedback on that proposed basket.
3. To note the proposed schedule for performance reporting set out in paragraph 14.

#### Summary

##### Performance report

4. This report provides performance information in line with an indicator set and Scrutiny Committee distribution agreed by Monitoring and Coordination Group on 12 June 2017, and subsequently by Scrutiny Committee chairs.
5. The indicators included in this report are aligned with key priorities and the majority are used to monitor the Corporate Plan 2017/21. Other indicators may be referenced when appropriate in narrative provided by the relevant Assistant Directors, when providing the Scrutiny Committee with performance updates.
6. 31 indicators are reported to Scrutiny Committee of which 15 (fifteen) indicators are reported annually, a further 15 (fifteen) are reported quarterly, and 1 (one) is reported 6 monthly at Q2 and Q4. Annual information is available at quarter 4 (outturn) therefore this report contains outturn information for all indicators monitored by the scrutiny committee with the exception of ENV 009 '% household waste that is collected that is either reused, recycled or composted' which is reported quarterly in arrears, therefore Q3 performance data is included in this report for this indicator as follows:

Quarter 3 performance data for ENV 009 '% household waste that is collected that is either reused, recycled or composted' shows that this indicator is exceeding year-end target and performance at the same period last year, and is expected to achieve year-end target.

7. Of those 30 indicators for which *outturn* data (Q4) is available:
  - 18 (eighteen) have year-end targets. Of these 18 indicators:
    - (a) 9 (nine) indicators have achieved or exceeded year-end target
    - (b) 9 (nine) indicators have not achieved year-end target
  - 12 (twelve) indicators do not have a year-end target. Of these 12 indicators:
    - (a) 7 (seven) indicators have exceeded outturn performance last year
    - (b) 5 (five) indicators show performance worse than outturn performance last year
8. Of note amongst those indicators showing good performance this year are:
  - (a) The number of visits to the Head of Steam (CUL 071) is showing a 14% increase on last year
  - (b) Planning indicators ECI 105 and ECI 106 both exceeded year-end targets
  - (c) The fly- tipping indicators ENV 021 and ENV 022 both exceeded year-end targets albeit performance is slightly worse this year than last year
  - (d) Litter related indicators ENV 005 and ENV 002 both exceeded year-end performance
  - (e) REG 803 'Trading Standards inspections' and REG 312a 'Percentage of noise complaints' both achieved target
  - (f) Highways indicators are reported annually and 5 (five) of the 8 (eight) showed improvements on last year including TCP 900 'Overall Public Satisfaction with Public Transport Theme'
9. Indicators showing lower outturn performance this year include:
  - (a) CUL 030 'Total number of visits to the Dolphin Centre (all areas)' is showing outturn performance down 5% this year compared with last year and failed to achieve year-end target
  - (b) Library indicators CUL 065 and CUL 066 both showed performance down on target and also performance last year
  - (c) Environmental health indicators REG 301 and REG 308 both showed performance down on year-end target and also performance last year
  - (d) ECI 401 New homes delivered against 5 year supply shows performance higher than last year however below year-end target
  - (e) Highways indicators relating to serious accidents have also shown an increase on previous years.

10. A detailed performance scorecard is attached at Appendix 1.
11. It is suggested monitoring focuses on issues and exceptions, and relevant assistant directors will be in attendance at the meeting to respond to queries raised by the committee regarding the performance information contained within this report.

### **Scrutiny indicators 2018/19**

12. A review of the indicator set and Scrutiny Committee allocation is due to ensure the continued relevance of the indicator set to the scrutiny committee's work plan for 2018/19.
13. The 2017/18 baskets of indicators have therefore been reviewed by Assistant Directors for continued relevance, and some additional indicators are suggested for inclusion for 2018/19 where they have been subject to discussion during 2017/18 or relate to current areas of interest of the Scrutiny Committees, where relevant. The following additional indicators have been proposed for Place Scrutiny Committee for 2018/19:
  - (a) CUL 037 Number of shows at the Hippodrome
  - (b) CUL 078 Number of attendances at the Hippodrome
  - (c) CUL 067 Number of ICT sessions at the library
  - (d) CUL 078 Number of shows at the Hullabaloo
  - (e) CUL 079 Number of attendances at the Hullabaloo
  - (f) ENV 006 Total number of fly tips reported
  - (g) ENV 023 Number of prosecutions for fly-tipping
  - (h) TCP 101 Bus punctuality – percentage of buses arriving on time
14. Monitoring and Co-ordination group has reviewed and agreed the proposed set of indicators for 2018/19 and their allocation to individual Scrutiny Committees in accordance with their areas of responsibility and existing allocation, and also the proposed quarterly performance reporting schedule set out below:

Q1 - October 2018  
Q2 - December 2018  
Q3 - March 2019  
Q4 - June/July 2019

15. The proposed indicator set for 2018/19 for Place Scrutiny Committee is attached at **Appendix 2**.

### **Recommendations**

16. It is recommended that:
  - (a) performance information provided in this report is reviewed and noted, and relevant queries raised with appropriate Assistant Directors;

- (b) the Scrutiny Committee reviews the proposed basket of performance indicators for 2018/19 and provides feedback as appropriate; and
- (c) the Scrutiny Committee notes the proposed schedule for performance reporting for 2018/19.

17. This report is compiled by the Corporate Performance Team. All queries regarding the format of this report should be addressed to [Barbara.Copson@Darlington.gov.uk](mailto:Barbara.Copson@Darlington.gov.uk)

**Barbara Copson**  
**Performance Manager**

### **Background papers**

No background papers were used in the preparation of this report.

S17 Crime and Disorder	This report supports the Councils Crime and Disorder responsibilities
Health and Well Being	This report supports performance improvement relating to improving the health and wellbeing of residents
Sustainability	This report supports the Council's sustainability responsibilities
Diversity	This report supports the promotion of diversity
Wards Affected	This reports supports performance improvement across all Wards
Groups Affected	This report supports performance improvement which benefits all groups
Budget and Policy Framework	This report does not represent a change to the budget and policy framework
Key Decision	This is not a key decision
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	This report contributes to the Sustainable Community Strategy (SCS) by involving Members in the scrutiny of performance relating to the delivery of key outcomes
Efficiency	Scrutiny of performance is integral to optimising outcomes.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers.



**Place**

**Performance Data**

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Annual Monthly Quarte

Annual Biennial

31	<b>Total</b>	31	31	31	Total
7	= Better than same period last year ( ↑ )	15	7	7	Better than target
2	Better from when last reported ( ↑ ) =	1	2	2	Achieving target
6	= The same as same period last year ( ↔ )	11	9	9	Missing target
16	= Not as good as same period last year ( ↓ )	4	13	13	No Target
	= Not as good from when last reported ( ↓ ) =				
	Not comparable ( blank )				

Indicator Num	Indicator Description	Reported	What is best	Measure of unit	Latest England Av	Latest North East Av	Latest other benchmark Av	2014/15	2015/16	2016/17	Data at same period last year	Latest data performance from same period last year	June	Sept	Dec	Mar	Mar - Num	Mar - Den	Trend from when last reported	Performance against target	March compare to target	Year End Target	Comments
CUL 030	Total number of visits to the Dolphin Centre (all areas)	Monthly	Bigger	Num	-	-	-	-	972,068	991,034	991,034	↓	249,255	503,972	726,879	937,894	937,894		↓	↓	↓	975,000	Qtr 4 Overall reduced attendance at the Dolphin Centre due to competition for leisure spend. Need to update soft play facilities as well as reduce reductions in swimming attendances.
CUL 065	Number of physical visits to the Library	Annual	Bigger	Num	-	-	-	297,539	245,875	252,000	252,000		-	-	-	236,334	236,334		↓	↓	↓	260,000	Qtr 4 The number of visits to the Library continues to decline.
CUL 066	Number of book loans	Annual	Bigger	Num	-	-	-	376,583	359,231	301,476	301,476		-	-	-	281,173	281,173		↓	↓	↓	305,000	Qtr 4 The number of books issued at the Library has reduced.
CUL 071	Number of visits to the Head of Steam	Monthly	Bigger	Num	-	-	-	-	35,181	33,395	33,395	↑	8,200	19,118	29,034	38,182	38,182		↑	↑	↑	37,000	Qtr 4 Significant increase in users at the Head of Steam, an increase of 14.3% from last year.
CUL 077	Town centre footfall trend	Monthly	Bigger	%	-	-	-	-	-	-8.3	-8.3	↑	-8.4	-3.9	0.7	-6.8	-273,936	4,049,329	↓			-	Qtr 4 Overall footfall continuing to decline within the town centre, which reflects the national picture.
ECI 104	Percentage of major planning applications decided within 13 weeks or within agreed time (EoT)	Quarterly	Bigger	%	55	-	-	100	84	81	81	↓	57	67	70	66	23	35	↓	↓	↓	70	Qtr 4 23 out of 35 major applications determined within 13 weeks. Whilst this was below our local target of 70% it was still above the national target of 60%
ECI 105	Percentage of non major planning development decisions within 8 weeks or within agreed time (EoT)	Quarterly	Bigger	%	74	-	-	53	59	69	69	↑	90	87	86	87	371	425	↑	↑	↑	85	Qtr 4 above target for the year
ECI 106	24 months to date % of non major planning development decisions within 8 weeks or within agreed time (EoT)	Quarterly	Bigger	%	73	-	-	62	56	64	64	↑	69	72	75	77	688	888	↑	↑	↑	70	Qtr 4 above target for the year
ECI 327	Monthly unemployed claimant count	Monthly	Smaller	%	2.1	3.6	-	3.0	3.1	3.5	3.5	↓	3.5	3.5	3.5	3.6	2,350	65,278	↑	↓	↓	3.5	Qtr 4 remains relatively static
ECI 327	Employment rate – all people economically active	Annual	Bigger	%	75	71	-	72	72	75	75		-	-	-	74	47,400	63,700	↓			-	Qtr 4 .
ECI 330	Average annual income - Darlington residents	Annual	Bigger	£	29,085	26,061	-	26,231	25,299	27,514	27,514		-	-	-	27,792	27,792		↑			-	Qtr 4 .
ECI 330	Average annual income - Darlington employees	Annual	Bigger	£	29,079	25,905	-	25,502	26,570	27,009	27,009		-	-	-	25,804	25,804		↓			-	Qtr 4 .
ECI 401	New homes delivered against 5 year supply	Quarterly	Bigger	Num	-	-	-	-	329	163	163	↑		326	402	488	488			↓	↓	569	Qtr 4 target met against needs assesment
ENV 001	Number of Ward Members who are leading or are involved in a litter or grounds maintenance based project	Quarterly	Bigger	Num	-	-	-	-	-	11	11	↔	11	11	11	11	11		↔	↓	↓	30	Qtr 4 11 Members initially involved in the original pilot continuing to be active. Other Members carrying out work, improved system to record this information being introduced from April
ENV 002	Number of Street Champions who are actively involved in litter picking a minimum of once per month	Quarterly	Bigger	Num	-	-	-	-	-	30	30	↑	41	48	50	66	66		↑	↑	↑	50	Qtr 4 The number of Street Champions who are regularly litter picking continues to rise and overall Street Champions now stands at 113.
ENV 005	Local Environmental Quality Survey - % of 75 transects inspected that pass the Litter Code of Practice list	Monthly	Bigger	%	-	-	-	-	-	96	96	↓	99	94	100	94	71	75	↑	↑	↑	90	Qtr 4 Overall cleanliness across the Borough continues to remain at a high standard with a 94% pass rate.
ENV 009	% household waste that is collected that is either reused, recycled or composted	Quarterly	Bigger	%	43	36	-	36	37	37	38	↑	40	40	43				↑			40	Qtr 4 Data is not made available until the end June
ENV 021	% of small fly tips removed within target time	Monthly	Bigger	%	-	-	-	-	-	99	99	↓	96	91	94	94	94	100	↑	↑	↑	80	Qtr 4 Performance down on previous year due to reduction in resources.
ENV 022	% of large fly tips removed within target time	Monthly	Bigger	%	-	-	-	-	-	100	100	↓	100	100	100	95	95	100	↑	↑	↑	80	Qtr 4 Performance down on previous year due to reduction in resources.
REG 301	Environmental Health : Percentage of food premises which are inspected within due date	Annual	Bigger	%	-	-	-	-	-	96	96		-	-	-	93	719	775	↓	↓	↓	95	Qtr 4 All high risk premises inspected on time. Only 56 category D or E (low priority) premises left uninspected.
REG 308	Environmental Health: Percentage of premises broadly compliant for food hygiene	Annual	Bigger	%	-	-	-	-	-	98	98		-	-	-	95	939	990	↓	↓	↓	100	Qtr 4 No comments
REG 312a	Percentage of noise complaints investigated and completed within 6 weeks of the date of receipt (except where diary sheet returned)	Quarterly	Bigger	%	-	-	-	-	-	-	-		90	88	89	90	442	489	↑	↔	↔	90	Qtr 4 489 noise complaints investigated and closed in financial year 2017/18.
REG 803	Trading Standards : Percentage of high risk inspections carried out	Quarterly	Bigger	%	-	-	-	-	-	100	100	↔	0.0	16	60	100	58	58		↔	↔	100	Qtr 4 Performance figures are collected quarterly to aid performance management by TS manager. Most inspections do not have to be carried out within a specific quarter. Explosives inspections are generally carried out when the fireworks selling period takes place (Oct/Nov). High risk inspections carried out as part of a regional review of compliance have deadlines for completion.

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Indicator Num	Indicator Description	Reported	What is best	Measure of unit	Latest England Av	Latest North East Av	Latest other benchmark Av	2014/15	2015/16	2016/17	Data at same period last year	Latest data performance from same period last year	June	Sept	Dec	Mar	Mar - Num	Mar - Den	Trend from when last reported	Performance against target	March compare to target	Year End Target	Comments
TCP 200	Percentage of principal roads where maintenance should be considered (A class)	Annual	Smaller	%	3.0	3.0	-	4.0	3.4	1.6	1.6		-	-	-	1.1	1	84	↑			-	Qtr 4 Slight increase - within managed targets.
TCP 202	Percentage of non principal roads where maintenance should be considered (B and C class)	Annual	Smaller	%	6.0	5.0	-	11	9.0	6.0	6.0		-	-	-	5.9	15	245	↑			-	Qtr 4 Within managed targets.
TCP 203	Percentage of unclassified roads where maintenance should be considered	Annual	Smaller	%	17	14	-	19	12	15	15		-	-	-	22	77	343	↓			-	Qtr 4 We have changed the sample size from 25% to 100%. This means that the four year deterioration wasn't allowed for in the previous years figures.
TCP 600	Number of people killed or seriously injured in road traffic accidents	Annual	Smaller	Num	-	-	-	26	32	39	39		-	-	-	45	45		↓			-	Qtr 4 Increase in serious accidents - to monitor/review.
TCP 601	Number of people slightly injured in road traffic accidents	Annual	Smaller	Num	-	-	-	296	242	256	256		-	-	-	224	224		↑			-	Qtr 4 Continued downward trajectory.
TCP 602	Number of children killed or seriously injured in road traffic accidents	Annual	Smaller	Num	-	-	-	2.0	2.0	4.0	4.0		-	-	-	5.0	5		↓			-	Qtr 4 Increase in serious accidents - to monitor/review.
TCP 603	Number of children slightly injured in road traffic accidents	Annual	Smaller	Num	-	-	-	28	40	27	27		-	-	-	24	24		↑			-	Qtr 4 No comments
TCP 900	Overall Public Satisfaction with Public Transport Theme (National Highways and Transport Survey)	Annual	Bigger	%	-	-	61	58	59	59	59		-	-	-	60	479	798	↑			-	Qtr 4 Remains unchanged from Q3 as these are annual indicators



**Place Scrutiny Committee**

1	CUL 030	Total number of visits to the Dolphin Centre (all areas)	Quarterly
2	CUL 037	Number of shows at the Hippodrome	Quarterly
3	CUL 038	Number of attendances at the Hippodrome	Quarterly
4	CUL 065	Number of physical visits to the Library	Annually
5	CUL 066	Number of book loans	Annually
6	CUL 067	Number of ICT sessions at the library	Quarterly
7	CUL 071	Number of visits to the Head of Steam	Quarterly
8	CUL 077	Town centre footfall trend	Quarterly
9	CUL 078	Number of shows at the Hullabaloo	Quarterly
10	CUL 079	Number of attendances at the Hullabaloo	Quarterly
11	ECI 104	Percentage of major planning applications decided within 13 weeks	Quarterly
12	ECI 105	Percentage of non-major planning development decisions within 8 weeks or within agreed time (EoT)	Quarterly
13	ECI 106	24 months to date percentage of non-major planning development decisions within 8 weeks or within agreed time (EoT)	Quarterly
14	ECI 321	Monthly unemployed claimant count	Quarterly
15	ECI 327	Employment Rate - all people economically active	Quarterly
16	ECI 329	Average annual income - Darlington residents	Annually
17	ECI 330	Average annual income - Darlington employees	Annually
18	ECI 401	New homes delivered against 5 year supply	6 monthly
19	ENV 001	Number of Ward Members who are leading or are involved in a litter or grounds maintenance based project	Annually
20	ENV 002	Number of Street Champions who are actively involved in litter picking a minimum of once per month	Quarterly
21	ENV 005	Local Environmental Quality Survey - % of 75 transects inspected that pass the Litter Code of Practice list	Quarterly
22	ENV 006	Total number of fly-tips reported	Quarterly
23	ENV 009	% household waste that is collected that is either reused, recycled or composted	Quarterly
24	ENV 021	% of small fly tips removed within target time	Quarterly
25	ENV 022	% of large fly tips removed within target time	Quarterly

Proposed key performance indicator set 2018/19 – Place Scrutiny Committee

26	ENV 023	Number of prosecutions for fly-tipping	Quarterly
27	REG 301	Environmental Health : Percentage of food premises which are inspected within due date	Annually
28	REG 308	Environmental Health: Percentage of premises broadly compliant for food hygiene	Annually
29	REG 312a	Percentage of noise complaints investigated and completed within 6 weeks of the date of receipt (except where diary sheet returned)	Quarterly
30	REG 803	Trading Standards : Percentage of high risk inspections carried out	Quarterly
31	TCP 101	Bus punctuality - percentage of buses arriving on time	Annually
32	TCP 200	Percentage of principal roads where maintenance should be considered (A class)	Annually
33	TCP 202	Percentage of non-principal roads where maintenance should be considered (B and C class)	Annually
34	TCP 203	Percentage of unclassified roads where maintenance should be considered	Annually
35	TCP 600	Number of people killed or seriously injured in road traffic accidents	Annually
36	TCP 601	Number of people slightly injured in road traffic accidents	Annually
37	TCP 602	Number of children killed or seriously injured in road traffic accidents	Annually
38	TCP 603	Number of children slightly injured in road traffic accidents	Annually
39	TCP 900	Overall Public Satisfaction with Public Transport Theme (National Highways and Transport Survey)	Annually

## PLACE SCRUTINY COMMITTEE

5 April 2018

**PRESENT** – Councillors Carson (in the Chair), Cossins, Donoghue, Lyonette, Marshall and Tostevin. (6)

**APOLOGIES** – Councillor Wright; John Anderson, Assistant Director, Economic Initiative; Dave Winstanley, Assistant Director, Highways, Design and Projects; and Ian Thompson, Assistant Director, Community Services. (4)

### **ALSO IN ATTENDANCE –**

**ABSENT** – Councillors L Hughes, K Kelly and M Nicholson. (3)

**OFFICERS IN ATTENDANCE** – Bill Westland, Assistant Director, Regulatory Services; Mike Crawshaw, Head of Culture; Dawn Taylor, Principal Officer (Trading Standards and Animal Health) and Lead Officer; Barbara Copson, Performance Manager; Paul Branch, CCTV and Parking Manager and Karen Graves, Democratic Officer.

**P40. DECLARATIONS OF INTEREST** – There were no declarations of interests reported at the meeting.

**P41. MINUTES** – Submitted – The Minutes (previously circulated) of the meeting of this Scrutiny Committee held on 1 February 2018.

**RESOLVED** – That the Minutes be approved as correct records.

**P42. MATTERS ARISING** – In relation to Minute P36/Feb/18 the Chair confirmed that the ‘Company’ referred to for Private Sector Enforcement would not be known until a procurement exercise had been undertaken and the invitation to Scrutiny Committee would be delayed until that procurement exercise had been completed.

**P43. PERFORMANCE INDICATORS QUARTER 3 2017/18** – The Director of Neighbourhood Services and Resources submitted a report (previously circulated) Scrutiny Committee received an update on performance against key performance indicators (KPI’s) within the remit of this Scrutiny Committee.

It was reported that the KPI’s are aligned with key priorities and the majority are used to monitor the Corporate Plan 2017/21.

As the majority of indicators for Place Scrutiny Committee were reported annually data was not currently available, however, 15 indicators were reported quarterly and one indicator six monthly at Quarters two and four.

Members were pleased to note that fourteen of the indicators reported at Quarter 3 had end of year targets and where comparison data was available six had achieved

performance higher this year than at Quarter 3 last year and one achieved performance the same as last year. Ten were on track to achieve and three were unlikely to achieve year-end targets.

Particular reference was made to CUL 300 Total number of visits to the Dolphin Centre where it was confirmed that the large scale events and the schools programme which took place in Quarter 3 last year took place in Quarter 4 this and therefore this indicator was expected to reach year-end target. Pressures and challenges were Town wide and new and innovative ideas were sought to encourage people into the Dolphin Centre. There were currently 1m visits per year, however, this did not take into account people using the Bistro, Reception queries or accessing the toilets.

In relation to CUL 065 Number of physical visits to the Library, it was reported that Crown Street Library has self-service technology so whilst book loans were captured, people browsing the library were not necessarily counted. Members also noted that Crown Street Library uses a nationwide methodology of undertaking a weekly head count twice a year.

CUL 066 Number of book loans was a falling trend nationally although there was a large scale demand for IT services. Officers confirmed that these figures could be captured and that this indicator could be included for 2018/19 if the Committee identified this indicator for Scrutiny as part of the review process.

CUL 071 Number of visits to the Head of Steam was showing a steady growth and it was stated that family events scheduled for Saturdays and Sundays, supported by the A1 Trust, North Eastern Locomotive Preservation Group (NELPG) and Darlington Railway Preservation Society, had helped to improve visitor figures which were captured as people pass through Reception. Reference was made to a recent Lego exhibition which had attracted over 2k visitors showing that demand for such events was high. It was confirmed that catering was provided by Head of Steam for programmed events and that concessions were on site for outside events such as the Vintage Vehicle Rally. Officers confirmed that work had started on the 2025 Celebrations and all options were being considered with the Tees Valley Combined Authority and other partners, including Durham and Stockton Councils. An Open Day to celebrate the 193<sup>rd</sup> birthday of the Stockton and Darlington Railway was to be held Sunday 30 September 2018.

CUL 077 Town Centre footfall trend showed a slight increase on the previous year with data being collected from several wall mounted electronic counters located around the Town. Members requested further information on what the figures were comparative with.

In relation to ENV 001 Members queried the figures related to the Councillors who had undertaken the pilot as it was felt that the figure was not a true reflection of Councillor involvement.

ENV 009 Percentage of household waste that is collected that is either reused, recycled or composted was currently on target although Members were advised that the national target had now been set at 65 per cent. It was stated that there was no national standardised recycling practice and that the current provider's contract was

due to end in 2025 in line with all other Tees Valley Contracts which could provide an opportunity for a Tees Valley co-ordinated approach.

ENV 021 and ENV 022 Percentage of fly tips removed within target time did not provide the size of the problem. Members were asked to undertake some research on fly tips within their Wards for the next meeting of Scrutiny where this indicator would be discussed in greater detail. A request was also made to include an indicator on the amount of prosecutions undertaken for fly tipping.

Officers attended the meeting to provide Members with performance updates and background information on indicators within their remits.

In relation to TCP 602 Number of children killed or seriously injured in road traffic accidents and TCP 603 Number of children slightly injured in road traffic accidents Members requested a breakdown of incident locations.

**RESOLVED** – (a) That the report be noted.

(b) That the number of people using IT Services in Crown Street Library be included as an Indicator for 2018/19.

(c) That a written response be provided to Members on how CUL077 Town Centre footfall was calculated.

(d) That in relation to ENV 001 clarification be sought from the Darlington Cares Project Officer on the number of Ward Members involved.

**P44. TOWN CENTRE PARKING** – The Assistant Director, Regulatory Services gave a PowerPoint Presentation relating to Town Centre Parking with particular emphasis on Feethams Multi-Storey Car Park (MSCP).

Members were advised that the MSCP was constructed on the footprint of the previous Beaumont Street Car Park in 2016 based on evidence on the demand for parking in the Feethams area and provided a 24/7 modern secure gated car park with controlled pedestrian access only with a ticket.

Members was advised that the gates are now open between the hours of 9am and 8pm to avoid confusion of the car park being closed. There is an intelligent back office system, an abundance of CCTV cameras and payment is made on foot with both card and cash payments being accepted.

Members were pleased to note that the MSCP has a Park Mark which is awarded to car parks that achieve the challenging standards of the Safer Parking Scheme, a national standard, audited annually, for UK car parks that have low crime and measures in place to ensure the safety of people and their vehicles.

Since opening in March 2016 the MCSP has seen a steady rise in usage and whilst £100k per annum was initially provided for running costs this has now reduced to £87k in light of experience.

Members noted that there were more cars entering than were buying tickets as parking charges only applied between 8am and 6pm.

Members noted that the Shopmobility unit was still vacant and that there were ongoing issues with litter resulting in a high standard of cleanliness proving to be challenging.

It was also reported that there were currently a lot of and false alarms and that a control panel was to be installed in the CCTV suite to aid prompt cessation of those false alarms.

Members noted that as the public do not always react to alarms it is also proposed to install an automated Public Address Voice Alarm to give instruction to leave the building and not return to vehicles. The CCTV control room will also be able to reset the fire alarm off site which will reduce complaints from local residents and businesses due to lengthy alarm periods and avoid unnecessary delay in returning to vehicles.

It was also stated that during an alarm the vehicle barriers would remain closed to prevent entry into the car park whilst the exits would remain in the open position.

Discussion ensued on the recent Three for Two Offer, and usage of all Town Centre Car Parks and On Street Car Parks.

Several Members referred to the first hour free parking offered at Northallerton but it was felt that to introduce this in Darlington could affect the economy and discourage people from having coffee or a meal.

On street bays with a 30 minute parking limit were very popular with a high turnover although Blue Badge holders could still park for free in these areas.

Particular reference was made to Blue Badge Parking Charges which placed holders of Blue Badges on a par with other car park users from the second week in January. Officers advised that there had been a warm up period of six weeks with no penalties being issued and that Blue Badge Holders had been spoken to and issued with advisories prior to January.

Members were encouraged to read the Annual Car Parking report which was available on the Council's website.

**RESOLVED** – That the Assistant Director, Regulatory Services be thanked for his interesting and informative presentation.

**P45. WORK PROGRAMME 2017/18** – The Director of Neighbourhood Services and Resources submitted a report (previously circulated) requesting that consideration be given to this Scrutiny Committee's work programme for the remainder of the Municipal Year 2017/18.

The work programme has been reviewed to link it to the outcomes and conditions in the Sustainable Community Strategy and each topic has been linked to performance indicators from the Performance Management Framework to provide accurate data for Members to use when considering topics and the work they wish to undertake.

Members also gave consideration, in line with the agreed procedure, to a number of Quad of Aims which had been received in respect of Arriva and Car Parking.

The Lead Officer provided Members with an updated position in relation to individual items within the schedule.

Discussion ensued on the need for Scrutiny to focus on the Local Plan in the coming month resulting in other Work Programme topics being considered following the recess.

In relation to the Quad of Aims for Arriva it was stated that the Tees Valley Combined Authority (TVCA) was currently preparing a transport strategy for the whole of the Tees Valley and it would be prudent to invite TVCA to a future meeting of Scrutiny once that strategy was drafted.

In relation to the Quad of Aims for car parking Members agreed to defer as the reasons given for wanting the item on the Work Programme needed to be more defined as they were considered to be too open ended and the Car Parking Strategy was only in the fourth year of its 12 year life.

**RESOLVED** – (a) That the current status of the Work Programme be noted.

(b) That the Work Programme be updated to reflect the decisions of this Scrutiny Committee.

**P46. CREATIVE DARLINGTON BOARD** – Submitted – The Minutes (previously circulated) of the meeting of the Creative Darlington Board held 23 February which provided updates on various topics including The Hullabaloo and Theatre Hullabaloo Forward Plans, Town Centre Events Programme 2018/19, Darlington Arts Festival 2018 and Small Arts Grants, Women’s Suffrage Centenary, Creative FUSE Tees Valley Update and Cultural Commissioning Proposal.

**RESOLVED** – (a) That the Minutes be received.

(b) That the Creative Darlington Manager be invited to the next ordinary meeting of Scrutiny scheduled for 28 June 2018

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## PLACE SCRUTINY COMMITTEE

31 May 2018

**PRESENT** – Councillors Carson (in the Chair), Councillors Donoghue, L Hughes, KE Kelly, Lyonette, Marshall, MR Nicholson Tostevin and Wright. (9)

**APOLOGIES** – Councillor Cossins; and John Anderson, Assistant Director, Economic Initiative; (2)

**ALSO IN ATTENDANCE** –

**ABSENT** –

**OFFICERS IN ATTENDANCE** – David Hand, Place Policy Manager; James Langler, Planning Officer; Dawn Taylor, Trading Standards and Animal Health Manager and Lead Officer; and Karen Graves, Democratic Officer.

**P1. DECLARATIONS OF INTEREST** – There were no declarations of interests reported at the meeting.

**P2. DARLINGTON BOROUGH LOCAL PLAN 2016 – 2036** – The Director of Economic Growth submitted a report (previously circulated) seeking Members' comments and observations to the Consultation Draft Version of the Local Plan 2016 – 2036, prior to its consideration by Cabinet at its meeting on 5 June 2018. A PowerPoint Presentation accompanied the report.

Members were informed that the Cabinet report recommended that the Council moves to the next stage of the Local Plan development which is the consultation stage to commence in June 2018.

It was stated that Place Scrutiny Committee had been kept informed of the development of the plan at key stages and through regular reporting of the Highlight Reports of the Local Plan Members Reference Panel and that this was the first time that the whole of the plan and its policies had been presented in a consolidated document.

Scrutiny Committee was advised that the Consultation Period would last for six weeks during the period 21 June to 2 August 2018 and that a number of Drop in Sessions for the public had been arranged during that period to capture as many people as possible to gather their views. Reference was also made to the Local Plan Housing Target of 9840 dwellings and Members were advised that further information could be found in Proposed Housing Allocations Policy H2 and Policies Maps. Particular reference was made to three further maps, Skerningham Masterplan Framework, Skerningham Masterplan Framework: Vehicular Access and Greater Faverdale Masterplan Framework.

In relation to the Timetable for the Local Plan, Scrutiny was advised that the Local Plan Regulation 18 required that the local planning authority consulted with statutory bodies, residents and other persons carrying out business in the area. Responses

received to the Local Plan will be considered during September and October 2018 and in accordance with Regulations 19 and 20 Proposed Submission Documents seeking Representations will be published in December. In line with regulation 22 the plan will be submitted to the Secretary of State for examination in January 2019 with public examination taking place during Summer 2019. Following potential modifications the Local Plan will be adopted in Autumn 2019 in accordance with Regulation 26.

It was stated that a further meeting of Scrutiny Committee would give consideration to the Local Plan in approximately eight to ten weeks' time following the close of the consultation period.

Discussion ensued on residents' confusion relating to vehicular access to Skertingham from the proposed link road route options and Members were advised that this was dependent upon Highways England and not the local authority and that if an outer link road was not built local distribution roads would need to be investigated.

Concerns were raised that Durham County Council had encountered problems with its Local Plan which had been deemed aspirational and unrealistic and questioned if this could be a possibility for Darlington. Members were advised that those Inspector's recommendations had been quashed, Darlington did not have Greenbelt which had to be designated by law and that all Local Plans had to be evidence-based and meet with requirements.

Clarification was sought on Village Engagement as identified on Page 6 of the Consultation document and it was confirmed that this had only taken place with Middleton St George and Heighington Villages. In relation to concerns that infill and brownfield sites would be sought in villages in addition to what had already been allocated it was stated that whilst the principal was acceptable due to access it was often more difficult to develop brownfield sites due to contamination.

Members queried if there had been sufficient discussion with neighbouring authorities including Durham County Council and North Yorkshire County Councils and were advised that the local authority had a duty to co-operate as part of the Localism Act and that a Statement of Duty of Co-operation was a legal document that had to be submitted as part of the Local Plan.

It was also confirmed that there were currently no Neighbourhood Plans although there were five on going. It was stated that Neighbourhood Plans had no legal status, had to accord to the Local Plan and whilst they could plan for more development they could not plan for less.

A Member suggested that, as a change of balance in the usage of the Town Centre could be seen, a reference be included within Objective 4b to encourage people to live in the Town Centre as it was becoming more difficult to retain retail and there was a need to integrate Town Centre living spaces.

Members also queried if more up to date information could be sourced on the qualifications held by residents over 16 as the data used was from 2011 and whether the second sentence of paragraph of 5.5.1 could be re-worded for clarity.

In relation to Table 6.1 on Page 34 clarification was sought on housing numbers as the total did not equate to the Housing Target of 9,840 dwellings. It was explained that the Local Plan had to show that it could meet minimum needs and sometimes developers lapsed their planning permissions and some sites did not come forward. The Local Plan, although flexible, was a 20 year plan and would be reviewed in five years' time.

It was also queried whether futureproof broadband infrastructure would be provided for all areas of Darlington and it was confirmed that this related only to new developments and that a separate policy was in place relating to broadband infrastructure for existing developments.

In relation to a continuous five-year supply of housing being met it was explained that the Local Plan had to make sure it could deliver overall need and had to have a Housing Delivery Plan. Several developers and landowners had advised they could commence works earlier but they had to bring forward evidence to show the need. It was expected that 30 houses per year per major housebuilder could be built on a site and that an annual report would be submitted to Scrutiny Committee providing the current position.

It was stated that there was currently around 200 hectares of employment land and that it needed to be in the correct areas. There was a portfolio of sites in relevant areas for any businesses that wanted to come to Darlington, however, if employment land was not needed there could be a request for housing development.

A suggestion was made that an explanation of what the Trajectory (Appendix A) meant and how it was put together would be helpful.

Clarification was sought that the Local Plan sought to focus retail activity within the Town Centre itself and not further retail parks however it was accepted that some retail outlets would not be suitable for a Town Centre location.

It was suggested that a statement be made at the beginning of the Local Plan highlighting that Darlington would be a very different place in 20 years' time, with an increased population of 12,000 and many more residents over the age of 65.

**RESOLVED** – That the amendments detailed above be forwarded to Cabinet, prior to its consideration of the Draft Local Plan 2016 to 2036 Consultation Draft, on 5 June 2018.

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**PLACE SCRUTINY COMMITTEE**  
**28 JUNE 2018**

ITEM NO. ....**8**.....

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## **WORK PROGRAMME**

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### **SUMMARY REPORT**

#### **Purpose of the Report**

1. To provide Members with an update on the current work programme for this Scrutiny Committee and seek their views on the new methodology.

#### **Summary**

2. Members will recall that, at previous meetings of this Scrutiny Committee, discussions have been held and agreement reached on areas where this Scrutiny Committee would like to focus its work. Work is currently being undertaken in relation to some of these areas of work is still due to commence on others.

#### **Recommendation**

3. It is recommended that Members note the current status of the Work Programme.

**Luke Swinhoe**  
**Assistant Director Law and Governance**

#### **Background Papers**

No background papers were used in the preparation of this report.

Author: Karen Graves – Ext 5801

S17 Crime and Disorder	This report has no implications for Crime and Disorder
Health and Well Being	This report has no direct implications to the Health and Well Being of residents of Darlington.
Carbon Impact	There are no issues which this report needs to address.
Diversity	There are no issues relating to diversity which this report needs to address
Wards Affected	The impact of the report on any individual Ward is considered to be minimal.
Groups Affected	The impact of the report on any individual Group is considered to be minimal.
Budget and Policy Framework	This report does not represent a change to the budget and policy framework.
Key Decision	This is not a key decision.
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	The report contributes to the Sustainable Community Strategy in a number of ways through the involvement of Members in contributing to the delivery of the eight outcomes.
Efficiency	The Work Programmes are integral to scrutinising and monitoring services efficiently (and effectively), however this report does not identify specific efficiency savings.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers.

## MAIN REPORT

### Information and Analysis

4. The format of the proposed work programme has been reviewed to enable Members of this Scrutiny Committee to provide a rigorous and informed challenge to the areas for discussion. The templates attached at **Appendix 1** contain the existing work programme as agreed plus some additional subject areas included following discussion with the Chair and Vice-chair.
5. Each topic has been reviewed to link it to the outcomes and the conditions in the Sustainable Community Strategy – One Darlington Perfectly Placed:-

SCS Outcomes	Three Conditions
a) Children with the best start in life	a) Build Strong Communities
b) More businesses more jobs	b) Grow the Economy
c) A safe and caring community	c) Spend every pound wisely
d) More people caring for our environment	
e) More people active and involved	
f) More people healthy and independent	
g) A place designed to thrive	

6. In addition, each topic has been linked to performance indicators from the Performance Management Framework (PMF) or other published sources to provide robust and accurate data for Members to use when considering topics and the work they wish to undertake. There are some topics where appropriate PMF indicators have not yet been identified however; these can be added as the work programme for each topic is developed.
7. The topics have been grouped into two sections as follows:
  - a) Overarching e.g. Performance Management; and
  - b) Place.
8. To assist in the development of the work programme Members may wish to ask questions to act as a catalyst to the discussions for each topic and assist in further developing the direction Members may wish to take with each topic. Suggested questions are :

What is the impact on services within the Borough?;

What is the impact on residents?;

How can this Committee influence or assist in developments?; and

Which organisations are involved?

9. Once the Work Programme has been agreed by this Scrutiny Committee, any Member seeking to add a new item to the work programme will need to complete a Quad of Aims. A revised process for adding an item to a previously approved work programme, which has been agreed by the Monitoring and Co-ordination Group, is attached at **Appendix 2**.



**APPENDIX 1**

**PLACE SCRUTINY COMMITTEE WORK PROGRAMME**

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to PMF (metrics)	Scrutiny's Role
<p><b>Performance Management and Regulation/ Management of Change</b></p> <p>Regular Performance Reports to be programmed</p> <p>End of Year Performance (including Compliments Comments and Complaints)</p>	<p>Last considered 5 April 2018</p> <p>June/July 2018</p>	<p>Relevant AD</p> <p>Relevant AD</p>	<p>A safe and caring community</p> <p>More businesses, more jobs</p> <p>More people caring for our environment</p> <p>A place designed to thrive</p>	<p>Build strong communities.</p> <p>Spend every pound wisely</p> <p>Grow the economy</p>	<p>Full PMF suite of indicators</p>	<p>To receive quarterly monitoring reports and undertake any further detailed work into particular outcomes if necessary.</p>

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to PMF (metrics)	Scrutiny's Role
<p><b>Monitoring Outcomes from the Medium-Term Financial Plan 2016-20</b></p> <p><i>Impact of ceasing/reducing the following and whether there has been any cost shunting to other areas within the Council :-</i></p> <p><i>Concessionary fares</i></p> <p><i>Library Services including Mobile Library, Cockerton Library, Crown Street Library, Art Gallery and Local Studies</i></p>	<p>To be programmed</p> <p>To be programmed</p>	<p>Ian Thompson/ Dave Winstanley/ Peter Carrick</p>	<p>A safe and caring community</p> <p>More businesses, more jobs</p> <p>A place designed to thrive</p>	<p>Spend every pound wisely</p>	<p>To be confirmed</p>	<p>To monitor whether the savings identified are being achieved and consider the impact, if any, on residents</p>

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Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to PMF (metrics)	Scrutiny's Role
<p><i>Street Cleansing, Environmental Crime, Litter and Ground Maintenance</i></p> <p><i>Indoor /Outdoor Market</i></p>	<p>Item appears on today's Agenda (28 June 2018)</p> <p>To be programmed</p>	<p>Ian Thompson</p>				
<p><b>New Local Plan</b></p>	<p>Last considered 31 May 2018 at a Special Meeting of Scrutiny</p>	<p>David Hand</p>	<p>A place designed to thrive</p>	<p>Grow the economy</p>	<p>None identified</p>	<p>To update Scrutiny on progress preparing the Local Plan.</p> <p>To contribute to and influence the development of the New Local Plan.</p>
<p><b>Economic Strategy</b></p>	<p>Last considered 12 February 2015</p>	<p>David Hand/ Mark Carrigan</p>	<p>More businesses, more jobs</p>	<p>Grow the economy</p>	<p>See below</p>	<p>To scrutinise progress of the Strategy Action Plan against outcomes and understand relationship with Tees Valley SEP and Local Plan.</p>

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to PMF (metrics)	Scrutiny's Role
<b>Performance Management Metrics</b>						
ECI 104			Percentage of major planning applications decided within 13 weeks			
ECI 105			Percentage of non-major planning development decisions within 8 weeks or within agreed time (EoT)			
ECI 106			24 months to date percentage of non-major planning development decisions within 8 weeks or within agreed time (EoT)			
ECI 305			Town centre footfall trend			
ECI 321			Monthly unemployed claimant count			
ECI 327			Employment Rate - all people economically active			
ECI 329			Average annual income - Darlington residents			
ECI 330			Average annual income - Darlington employees			
ECI 401			New homes delivered against 5 year supply			
<b>Housing Strategy</b>						
	Date to be advised	Pauline Mitchell/ Isabel Nicholls	A safe and caring community	Build strong communities	See below	To scrutinise progress of the Strategy Action Plan against outcomes
	Last considered 17 December 2015		A place designed to thrive	Spend every pound wisely  Grow the economy		

<b>Topic</b>	<b>Timescale</b>	<b>Lead Officer/ Organisation Involved</b>	<b>SCS Outcome</b>	<b>Darlington Conditions</b>	<b>Link to PMF (metrics)</b>	<b>Scrutiny's Role</b>
<b>Car Parking Strategy</b>	Last considered 6 February 2014	Graham Hall/ Dave Winstanley	A place designed to thrive	Build strong communities  Grow the economy		To scrutinise progress of the Strategy Action Plan against outcomes
<b>Town Centre Parking</b>	Last considered 5 April 2018					
<b>Experience Darlington</b>	Date to be advised – Last considered 15 December 2016	John Anderson	More people caring about our environment  More people active and involved	Build strong communities.  Grow the economy	To be programmed	To contribute to the development of 'Experience Darlington' Strategy
<b>Bank Top Masterplan</b>	Last considered 7 December 2017	Dave Winstanley	A place designed to thrive	Spend every pound wisely  Grow the economy	None identified	To influence the Bank Top Masterplan and ensure the best outcomes for Darlington's residents and its economy

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to PMF (metrics)	Scrutiny's Role
<b>Red Hall Neighbourhood Renewal Strategy – Healthy New Town</b>	Last considered 16 Feb 2017	Tim Crawshaw/ Pauline Mitchell/ Miriam Davidson	A place designed to thrive  More people caring for our environment  More people healthy and independent	Grow the economy  Build strong communities	To be programmed	To contribute to and influence the Strategy to ensure the best outcomes for residents

**APPENDIX 2**

**PROCESS FOR ADDING AN ITEM TO SCRUTINY COMMITTEE'S  
PREVIOUSLY APPROVED WORK PROGRAMME**

Member Completes Quad of Aims (Section 1)

Forwarded to Director/AD for views (Section 2)  
**(NOTE** – There is an expectation that the Officer will discuss the request with the Member)

Completed Quad of Aims to Democratic Services

- Criteria**
1. Information already provided/or will be provided to Member
  2. Extent of workload involved in meeting request
  3. Request linked to an ongoing Scrutiny Committee item of work and can be picked up as part of that work
  4. Subject to another Council process for enquiry or examination (such as Planning Committee or Licensing Committee)
  5. About an individual or entity that has a right of appeal
  6. Some other substantial reason

Refer to Monitoring and Co-ordination Group for clarification of appropriate Scrutiny Committee and in cases of cross cutting issues if needed

Advise Chair of relevant Scrutiny Committee of the Quad of Aims and the view of Officers

Include on next Scrutiny Committee Agenda (new work requests)

**Note**

Statutory Scrutiny Officer can liaise with Member AD/Director and Chair over how best any requests can be dealt with

Scrutiny Committee decision about addition to Work Programme

